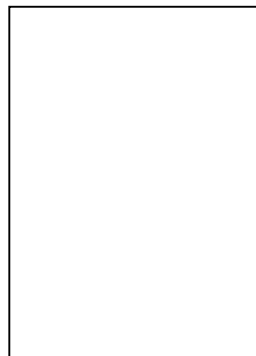

Xavier Catholic College

Smoking Policy



SAMPLE NO SMOKING POLICY

PURPOSE

Xavier Catholic College is committed to maintaining a healthy work environment for all workers and others who may be legally present on our premises. Additionally, the school/college also has a duty under the 2011 Work Health and Safety legislation to provide a safe working environment. While respecting the right of an individual to smoke **Xavier Catholic College** has an obligation to respect the rights of non-smokers to be protected from the effects of passive smoke inhalation while present at the workplace. In keeping with these rights and responsibilities **Xavier Catholic College** has adopted a policy of providing a smoke-free workplace.

POLICY FRAMEWORK

Legal advice is that smoking should be banned in all schools. As a responsible employer **Xavier Catholic College** is committed to both protecting staff, students, volunteers and others from the dangers of passive smoking and also to assist staff members who smoke and wish to quit the habit.

POLICY CONTENT

Smoking is not permitted on school property. Staff who smoke outside the premises should not do so near public entrances and should ensure, so far as is reasonably practicable, that they dispose of cigarette butts and other litter carefully.

Consequences of breach of policy

Any breach of this policy may lead to disciplinary action.

Quit smoking

Staff members who smoke can request assistance to undertake courses to assist them to stop smoking. In certain circumstances and at the discretion of the Principal some financial assistance towards the cost of an anti-smoking program may be available.

POLICY RESPONSIBILITY

The Principal is the appropriate contact person in relation to this policy.

RELATED AND SUPPORTING POLICIES AND DOCUMENTS

POLICY REVIEW

This policy will be reviewed within three years of its date of adoption.



POLICY DATES			
<i>Formulated</i>	18 March 2013	<i>Adopted</i>	18 MARCH 18, 2013
<i>Implemented</i>	18 March 18, 2013	<i>Reviewed</i>	
<i>Next Review Due</i>	18 MARCH 2016		
POLICY AUTHORISATION			
<i>Principal</i>	Michael Vella	<i>Signature</i>	