



5th February, 2019

Dear Parent/Guardian,

EVET Courses 2019

A number of our students will participate in TAFE delivered Vocational Education and Training (EVET) Courses in 2019. The cost for the course is a co-contribution between CECNSW & CSO Lismore (63%), school (16%) and parent (21%). A total cost of \$250.00 per unit, per year. For example a 2 unit course by 2 years, will cost \$500.00 in year 11 and \$500.00 in year 12. The course fees will be added to your school fee account. Students interested in undertaking an EVET Course need to consider the following points:

- Once accepted into a course, the student is required to complete the course and pay for it. ***Withdrawals must be completed by Wednesday 6th February at 5:00pm.***
- Courses are conducted at the Wollongbar TAFE College, Lismore TAFE College or Online and include students from other schools.
- Students are required to meet the School and TAFE Codes of Conduct at all times.
- Assessment is effective from the beginning of the EVET Course.
- Students who undertake EVET Courses receive dual accreditation from the Board of Studies and TAFE.
- In attending their EVET Course students will miss some lessons at school. It is the student’s responsibility to cover the work which has been missed.
- EVET Courses will be held each Wednesday from either 9:00-5:00pm or 1:00pm-5:00pm.
- Students are required to attend EVET Courses every timetabled day including ***School Pupil Free Days.***
- TAFE focus on hours attended during the course. Absence by students is taken very seriously and students may be unable to complete the course if they are away frequently.
- Students travelling to Wollongbar or Lismore TAFE will do so by bus or by individual student transport (see additional transport notes)
- Courses begin on Wednesday, 13th February, 2019

Please return this form to the College Office by Thursday, 7th February, 2019.

If you have any questions concerning this matter, please contact Mrs Karina Lampe at the College.

Yours sincerely,


Mrs K. Lampe
VET Coordinator

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**Please return this form to the College Office by Thursday, 7th February, 2019.
The course fee will be billed to your school fee account each year.**

STATEMENT OF COMMITMENT

***I wish to undertake a TAFE delivered Vocational Education and Training (EVET) Course in 2019.
I understand the information provided and agree to meet the conditions outlined in this letter.***

The EVET Course I wish to study is: _____

Student’s Signature: _____ Date: _____

Student’s Name (please print): _____

I support my son/daughter’s decision to undertake a EVET Course in 2019.

Parent/Guardian Signature: _____ Date: _____

Parent/Guardian Name (please print): _____